DRAFT Project Charter   Date: 1/22/2011

Project Name: *Write out the entire, specific name.*

California Water Management Progress Report

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Project Objective Statement: *What must the project do? By When? Keep this statement to 25 words or less. Make it SMART (Specific, Measurable, Achievable, Relevant, and Time-based).*

Inform adaptive management of current and future water and flood planning and implementation

Project Background: *What is the primary motivation for this project? Include a brief high level description of the business area, the current situation, the desired situation, and the gaps that exist. This summary builds on your description in the Project Initiation form.*

This is a new feature of the California Water Plan Update process and is widely supported by stakeholders, State Agency Steering Committee and Tribal participants. The 2009 Water Plan Update and other State agency planning processes make several recommendations. At the same time, there is significant water and flood legislation currently being implemented that, together, are expected to have a significant effect on water, water quality and flood management. Hence, the importance of monitoring and reporting on implementation and effectiveness of these recommendations and initiatives.

Triple Constraint Trade-off

Resources	S	*Select a different flexibility letter for each constraint*
Schedule	N	*N= Not Flexible*
Scope	M	*S= Somewhat Flexible* *M= Most Flexible*

Estimated Start Date:	1/1/2011	**Estimated End Date:**	9/1/2013

Project Deliverables: *What is the project going to produce? Create a list of tangible products that will result from project.*

- Monitoring process and documentation (e.g. "Report Card") addressing implementation status, schedules, deadlines and investments regarding water, water quality and flood recommendations and legislation that includes:
    - Qualitative assessments of high-level resource management accomplishments, conditions and unmet objectives;
    - Inventory of performance measurement activities and results throughout the State (including sustainability indicators);
    - Recommendations regarding priority policy and legislation to help address identify deficiencies in implementation and performance

Strategic Fit: *What is the Strategic Initiative Identifier for this project?*

Potential programs and relevant initiatives lead by various State agencies to be integrated into the Progress Report include, but are not limited to, the following:
(1) Delta Stewardship Council
(2) California Water Plan
(3) Statewide Integrated Flood Planning and FloodSafe
(4) Water Quality Monitoring Council
(5) Integrated Regional Water Management Planning
(6) Water Boards
(7) Water-Energy Climate Action Team (WET-CAT)
(8) Other

Customer: *Who are you doing the project for?*

- Legislative and Executive Branches of California Government
- Local and regional water planning entities, California Tribes, California, the federal government
- Department of Water Resources for support of DWR programs and projects
- General public for education on current and future water issues.

Customer Benefits: *What customer requirements does this project address? Relate these to: increase revenue, avoid costs, improve service, and/ or comply with a mandate? Create a short list of customer benefits.*

- Removal of barriers (through recommended course-corrections) to implementation of Water Plan Update recommendations as well as recent and future legislation
- Identification of critical actions and policy areas for future actions, policies and legislation
- Comprehensive State agency venue for reviewing and guiding new resource management legislation
- Venues for engaging stakeholders in planning and policy making

Successful Completion Criteria: *How will the success of the project be determined from the customer's perspective? Make criteria measurable so there is no doubt as to the project's success. Create a short list.*

- Implementation of "dashboards" that effectively communicate implementation progress as well as informs and influences course corrections and/or reprioritization of planning and policy-making activities.
- Update 2013 Progress Report that is recognized by stakeholders and policy-makers as well supported, relevant and actionable
- SASC sub-committee on legislation and progress reporting

Project Scope:

In Scope: *List areas and functionality included in project.*	Out of Scope: *List areas and functionality not included in project.*
A progress report for the recommendations in the 2009 Water Plan Update. A progress report for recent water and flood legislation.	*TBD*

Dependent Projects: *What projects must be underway or completed before this project can be successful?*

Risks: *What characteristics or situations could cause this project to fail? Identify those items which are outside the jurisdiction of project and could result in a "show-stopper" to the project success. Create a short list.*

- Restrictions of bond or general fund availability caused by the State's financial crisis
- Administrative challenges such as departure of key staff, hiring freezes, funding reductions or restrictions, and contract approvals or conflicts
- Changes in executive direction or project emphasis prior to completion